MACKSVILLE HIGH SCHOOL

POLICY STATEMENT

EXAMINATION RULES

To be displayed in examination room and communicated before the exam

The following rules apply:

1. All bags, must be left at the front or rear of the examination room.
2. Students must bring the necessary equipment they need for each examination. No borrowing is permitted. Calculators must be non-programmable and meet with Board of Studies requirements.
3. All questions and other communication must be directed to the supervising teachers.
4. Eating and drinking is not permitted except for bottled water or notified medical conditions.
5. Students must behave in a manner, which does not disturb or distract other students. Students will be given a Yellow Card if their behaviour is not acceptable. Continued bad behaviour will lead to a RED card. Students given a RED card will be sent from the exam room and receive NO marks for the exam.
6. Any form of cheating is unacceptable. Any student caught cheating may be given zero for the exam.
7. Any student who is ill must leave the room with a supervising teacher.
8. Alarms, watches must be silenced. Mobile phones, MP3, walkman and I pods are not allowed in exam room.

TO BE READ OUT AT THE BEGINNING OF EACH EXAM:
If you have unwittingly brought into the examination room any books, any paper or any equipment other than the specified aids, please hand them to the supervisor before this examination commences.

There will be no penalty if they are handed in NOW. They will be returned to you after the session has concluded.

If you are found to be in possession of unauthorised materials during this examination, you will receive zero for this examination. You may also receive no result at all in the course for which the examination is part.

REMINDER

1. All students must wear the school's appropriate standard of dress
2. No responsibility taken for loss of valuables
3. No student to bring paper in – all paper provided
4. Corrections are made by crossing out mistakes
5. The examination room and its furniture should be left clean and tidy